

# Fiscal Services

## For Non-Profits and Small Businesses

Are you a non-profit organization or small business? Just starting to get in the business game? As part of the ongoing efforts to assist local non-profits and small businesses, Northwest Wisconsin CEP has expanded their business services and is now offering Fiscal Services in addition to their current staff recruitment, training, and wage assistance programs, such as On-the-Job Training. The Northwest Wisconsin CEP Fiscal Team can fill the role of Fiscal Agent or Payroll Services Provider for your organization.

### Fiscal Agent

- ⇒ Payroll Processing
- ⇒ General Ledger
- ⇒ Accounts Payable
- ⇒ Accounts Receivable
- ⇒ Cash Management
- ⇒ Asset Management

### Payroll Services Provider

- ⇒ Payroll processing, including cutting all checks, paying all taxes, submitting all reports and processing of their agency benefits (when applicable)
- ⇒ Option to include Employee Leasing Arrangement. All of the same services as the general Payroll Services Provider, but utilizing staff under the CEP umbrella (a good way to lower your costs)

*For more information about the Fiscal Services provided by Northwest Wisconsin CEP, please contact Maryann Ledin at 715-682-9141, ext. 110 or by e-mail at [mledin@nwcep.org](mailto:mledin@nwcep.org)*



Northwest Wisconsin CEP and Northwest Wisconsin Workforce Investment Board are equal opportunity employers and service providers. If you have a disability and need assistance with this information, please call us through Wisconsin Relay Service (7-1-1) or 800-947-3529 or WI Relay Spanish 877-490-3723. To request information in an alternate format, including language assistance or translation of the information, please call our EO Officer at 715-392-6081.

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